

## NOTICE PURSUANT TO ARTICLE 13 OF EU REGULATION 2016/679 - CUSTOMERS AND SUPPLIERS

The undersigned SILGA S.p.A., Tax ID No. 00092270420, with registered office in Castelfidardo (AN), Industrial Zone Acquaviva, Via Carlo Marx No. 54, represented by the legal representative p.t. (hereinafter referred to as "Controller"), informs you that, for the establishment and management of the contractual relationship, it is the Data Controller of your data, which are considered personal data under Regulation 2016/679.

**LEGAL BASIS – PURPOSE** Providing data is mandatory for fulfilling legal, contractual, and pre-contractual obligations; therefore, failure to provide them, in whole or in part, may result in the company being unable to execute the contract or comply with all legal obligations. Silga S.p.A. does not, under any circumstances, sell your personal data to third parties nor use it for purposes not declared. Specifically, the purposes and legal basis that authorize the processing of your personal data are detailed below:

Purpose	Legal Basis
Pre-contractual obligations	Civil Code, Art. 6(1)(b) GDPR
Establishment of contractual relationship	Contract between the parties, Civil Code, Art. 6(1)(b) GDPR
Fiscal, administrative and accounting obligations; Communication to Public Entities	State law, Art. 6(1)(c) GDPR
Management of disputes	Civil Code, State law, legitimate interest, Art. 6(1)(f) GDPR

**CATEGORIES OF RECIPIENTS:** Without prejudice to communications made in compliance with legal and contractual obligations, all data collected and processed may be communicated in Italy exclusively for the purposes specified above to the following recipients:

Data Categories	Recipients
Common Personal Data (Art. 6 GDPR)	External data processors, public entities, banks, consultants, and professionals providing professional services.
Special Data Categories (Art. 9 GDPR)	Not processed

**METHODS OF PROCESSING:** Data will be processed using both electronic and paper-based means, ensuring that all appropriate measures are taken to maintain data security and confidentiality. Access is granted only to authorized personnel, who are designated as Data Processors. These individuals have undergone specific training on data protection rules and are periodically updated on privacy regulations to reinforce their commitment to data confidentiality and respect. All personnel accessing computerized data are identifiable and assigned personal passwords, ensuring access is granted only for role-specific purposes and for the minimum time necessary to achieve the purposes for which the data was collected.

The Controller carries out data processing and data backups on servers located within the European Union. Data provided by the Data Subject will not be disclosed to third parties nor used for profiling purposes.

**DATA SUBJECT RIGHTS:** With respect to the data processed, the Data Subject may exercise their rights as provided by the GDPR, as follows:

**Art. 15 “Right of Access”**

The Data Subject has the right to obtain from the Controller confirmation as to whether personal data concerning them is being processed and, if so, to access such personal data.

**Art. 16 “Right to Rectification”**

Right to obtain from the Data Controller the rectification of inaccurate personal data concerning them, without undue delay. Considering the purposes of the processing, the Data Subject has the right to have incomplete personal data completed, including by providing a supplementary statement.

**Art. 17 – “Right to Erasure”**

The Data Subject has the right to request that the Controller erase their personal data without undue delay if one of the grounds specified by the regulation applies.

**Art. 18 - Right to Restriction of Processing**

The Data Subject has the right to obtain a restriction of data processing from the Controller when one of the conditions specified by the regulation is met.

**Art. 20 - Right to Data Portability**

The Data Subject has the right to receive their personal data, provided to a Data Controller, in a structured, commonly used, and machine-readable format, as well as the right to transmit that data to another controller without hindrance from the current controller.

**Art. 21 - Right to Object**

The Data Subject has the right to object, at any time, to the processing of their personal data for reasons related to their particular situation.

**Art. 7 - Right to Withdraw Consent**

The Data Subject has the right to withdraw consent at any time. The withdrawal does not affect the lawfulness of processing based on consent given prior to withdrawal. Failure to provide the requested data or revocation of consent may result in the inability to initiate or continue a relationship with SILGA S.p.A.

**Art. 77 - Right to Lodge a Complaint**

The Data Subject has the right to lodge a complaint with the relevant Supervisory Authority if they believe that the processing of their data violates the Regulation.

**DATA RETENTION PERIOD:** All collected data will be retained even after the termination of the business relationship to fulfill any associated contractual and legal obligations and will be stored for the purposes for which it was collected for a period not exceeding ten years from the time of processing, except in cases of interruption or suspension of these terms.

**Contact Information for Exercising Rights**

SILGA S.p.A.

Tax ID: 00092270420

Registered Office: Zona Ind.le Acquaviva, Via Carlo Marx n. 54, Castelfidardo (AN)

Phone: +39 071 723971

Email: v.morosini@silga.com

Data Protection Officer (DPO)

Attorney Benedetta Marchesini

Address: Via Bruno Buozzi 56, Fabriano (AN)

Phone: +39 0759652269

Email: awbenedettamarchesini@gmail.com